

**SPRINGER NATURE  
TÜBİTAK  
TRANSFORMATIVE  
AGREEMENT**

Open Access  
Publishing Services

**SPRINGER NATURE GROUP**



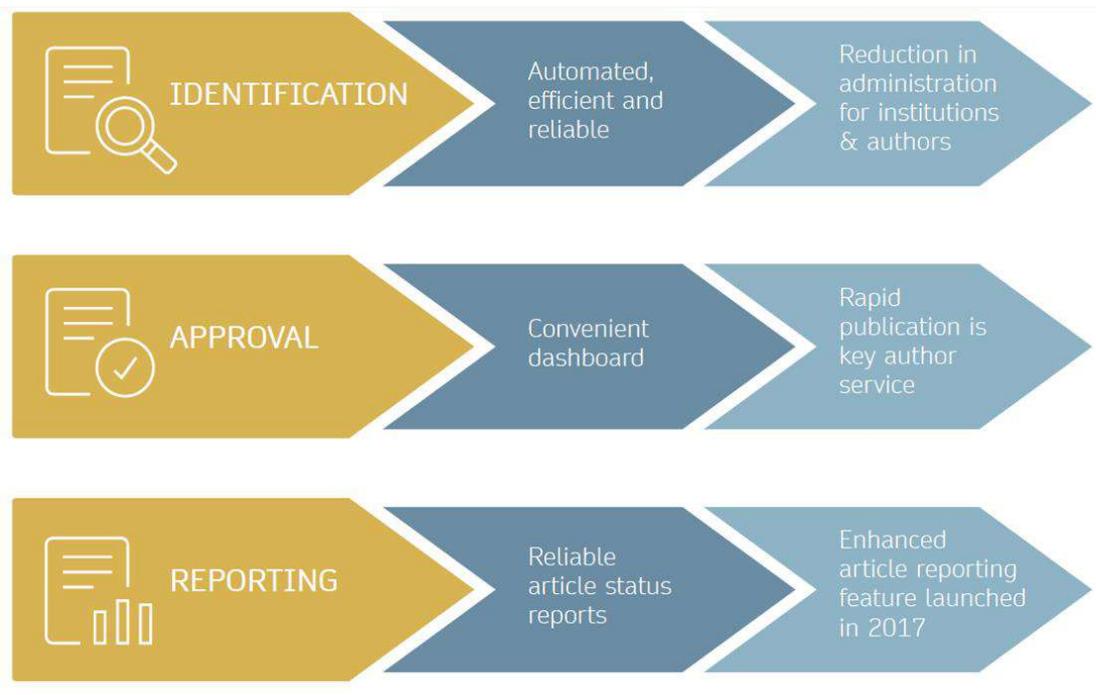
# Introduction to Open Access Publishing Services



1

## OA workflows: More than a platform

Reliable, customizable, and efficient workflow, **reducing costs & admin efforts** for authors and institutions



# Open access publishing process



## Submission

Manuscript is submitted

Submitting author provides e.g. **FundRef** and **ORCID** information, article category is assigned

**Peer review** is conducted in the following



## Editorial Acceptance

**After editorial acceptance**, the corresponding author is able to identify themselves as affiliated to a member institution



## Identification

**OA agreement specific eligibility check:** in-scope journals, article types

**Corresponding author identifies themselves** as connected to a member institution



## Verification

Identified article is sent to the member institution's **article approval service accounts** for **final verification of eligibility**



## Publication

The author can now complete the remainder of the production process and the article is published **open access**. An **OA funding note** is added (if applicable)

## Author journey after editorial acceptance

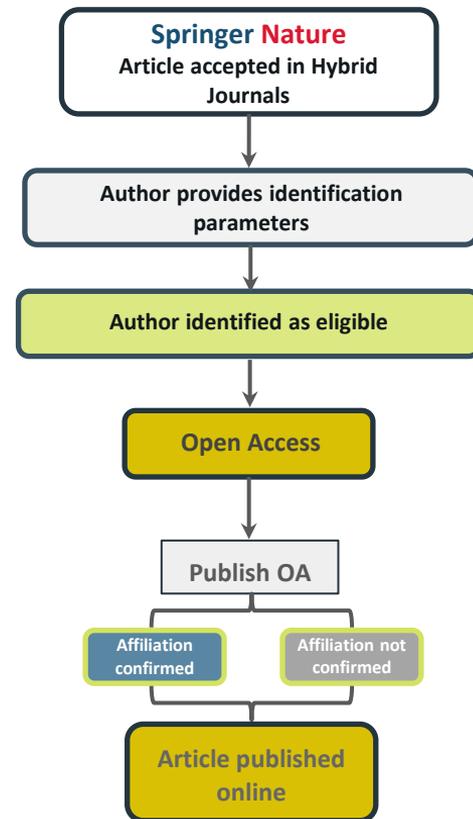
Once an article has been editorially accepted, authors will be able to identify themselves as being affiliated with a relevant institution

Once an author's eligibility is confirmed by the institution, the article is published open access

In case of rejection, the author has the option to publish open access with their own funding or publish traditionally non-open access

To find lists of eligible journals, please visit our Institutional Agreements website:

[springernature.com/gp/open-research/institutional-agreements](https://springernature.com/gp/open-research/institutional-agreements)



## Author/article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:

1. Selected institution
2. Email domain recognition
3. IP recognition

Selected Institution 	Institutional Email 	Location 
Please input your institutional affiliation when prompted.	Please use your institutional email address.	Please complete the form while within your institution's network.

A hierarchy is applied to the identification parameters in the order above

## Author/article identification

An author identifies themselves by using the following identification parameters:

For example:

1. Selected institution: University of Lisbon
2. Email domain recognition: University of Vienna
3. IP recognition: Cairo University

→ ‘Selected institution’ is the strongest parameter.  
The author is identified as being affiliated with the University of Lisbon

### Author identified by

Selected institution  University of Vienna

Author email 

IP address 

### Author identified by

Selected institution  Medical University of Vienna

Author email  Medical University of Vienna

IP address  Medical University of Vienna



**Author journey after  
editorial acceptance**

**2**

## Email invite to complete process

Once the article is editorially accepted, the corresponding author receives an invitation to complete the publishing agreement

**SPRINGER**NATURE

Dear Dr. Charles Darwin

We're delighted that your article has been accepted for publication:  
'The zoology of the voyage of H.M.S. Beagle'.

**You now need to:**

- Provide details to help us check whether your article processing charge (APC) is covered by your institution or a journal partner.
- Read and accept your publishing agreement.
- Make a payment if the APC is not covered.

If you want to publish subscription, instead of open access, there will be an option to do that in the following steps.

**Continue with publishing your article:**

<https://publishing-and-rights.springernature.app/workflow/123>

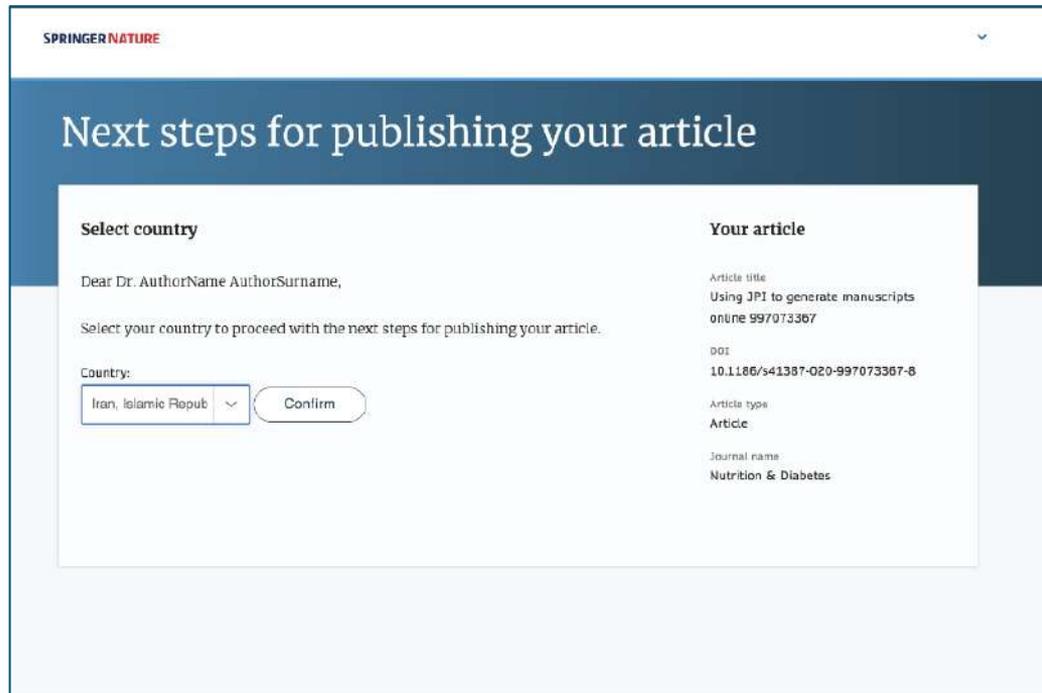
Kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at  
ASJournals@springernature.com

## Select country

The author is prompted to select their country from a drop down list



**SPRINGER NATURE**

### Next steps for publishing your article

#### Select country

Dear Dr. AuthorName AuthorSurname,

Select your country to proceed with the next steps for publishing your article.

Country:

Iran, Islamic Repub

#### Your article

Article title  
Using JPI to generate manuscripts  
online 997073367

DOI  
10.1186/s41387-020-997073367-8

Article type  
**Article**

Journal name  
Nutrition & Diabetes

## OA information page

Authors are given basic information about publishing their article open access, including the Article Processing Charge (APC)

SPRINGER NATURE Jane Doe ▾

### Publishing and rights

#### Open access

Publishing open access with us (gold OA) lets you share and re-use your article immediately after publication.

The article processing charge (APC) to publish your article open access is:

<b>Article processing charge</b> <small>(excluding local taxes)</small>	£3780.10 / \$4080.50 / €4120.90
--	---------------------------------

Some organisations will pay some or all of your APC.

We will now check whether your APC is covered by any of our agreements.

If you want to publish subscription, instead of open access, there will be an option to do that in the following steps.

[Next](#)

#### Your article

Corresponding author (you)  
**Charles Darwin**

Title  
**The zoology of the voyage of H.M.S. Beagle**

DOI  
**10.1010/3452035457045**

Article type  
**OriginalPaper**

Journal  
**Journal of Research**

## Confirm affiliation

Authors will be asked to confirm the affiliation they provided on submission for eligibility

If they have moved or it is incorrect they can change it - changing affiliation here only affects identification for open access agreements, not the affiliation listed on the published article

### Institution or university

During manuscript submission you told us you're affiliated with the following institution:

**University of Edinburgh**  
Edinburgh – United Kingdom

Is this still correct?

Yes, University of Edinburgh is the institution I'm affiliated with

No, I've changed institution

**Next**

Need help?  
[✉ Email us](#)

### Your article

Corresponding author (you)  
Charles Darwin

Title  
The zoology of the voyage of H.M.S. Beagle

DOI  
10.1010/3452035457045

Article type  
OriginalPaper

Journal  
Journal of Research

## Institutional selection

Authors are asked to select their institution and the system will use this to identify any agreements they may be eligible for - the other identifiers, email domain and IP range, are picked up automatically

If authors select an eligible institution and are publishing an appropriate article type in an included journal, they will have the opportunity to ask the institution to cover their publishing costs

### Institution or university

Select the institution you are currently affiliated with. If you have more than one current affiliation, choose the one where you completed the research for this article.

**Search for your institution or university**

*London*

- Imperial College London**  
London • United Kingdom
- Queen Mary University of London**  
London • United Kingdom
- Royal Holloway University of London**  
Egham • United Kingdom
- University College London (UCL)**  
London • United Kingdom
- Deutsches Historisches Institut London (8889)**  
London • United Kingdom
- London South Bank University**

Need help?

 [Email us](#)

## Institutional agreements

If an author's institution has an agreement with Springer Nature to cover the costs of open access publishing, the author will be given information about the agreement in case they are eligible for coverage

SPRINGER NATURE | Publishing and rights Jane Doe ▾

### Confirm your eligibility status

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

University of Edinburgh [Change](#)

**Open access at no cost to you**

You have identified yourself as affiliated with the University of Edinburgh. The agreement between your institution and Springer Nature enables you to publish your article open access at no cost to you.

On [www.springernature.com/oaforinstitutions](https://www.springernature.com/oaforinstitutions) you will find specific information on the agreement.

#### Your article

Corresponding author (you)  
Charles Darwin

Title  
The zoology of the voyage of H.M.S. Beagle

DOI  
10.1010/3652035657045

Article type  
OriginalPaper

Journal  
Journal of Research

[Next](#)

Need help?  
[✉ Email us](#)

## Summary

Authors will be shown a summary of the information they have provided and the agreements they selected, if any of this is incorrect it can be changed at this stage

If the institution does not have an agreement, or it has run out of funds, the author will be informed here

<b>Institution or University:</b>	University of Edinburgh	<a href="#">Change</a>
	 <b>We do not have an agreement with this institution to pay your APC.</b>	

## Publishing and rights

### Check your answers

**Institution or University:** University of Edinburgh [Change](#)

**We have an agreement with this institution to pay some, or all, of your APC.**

**Journal partner:** International Climate Change Research and Information [Change](#)

**You have selected this journal partner to pay some, or all, of your APC if an institution cannot pay.**

Your message:

*Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse egetas tortor quis erat feugiat dictum. Nulla fringilla aliquet dictum. Curabitur hendrerit eu lacus sed variu...*

[Show more](#)

### Your article

Corresponding author (you)  
Charles Darwin

Title  
The zoology of the voyage of H.M.S. Beagle

DOI  
10.1010/3452035457045

Article type  
OriginalPaper

Journal  
Journal of Research

### What happens next?

- We'll contact organisations you selected and confirm if they'll pay some, or all, of the APC
- We'll email you once we know (normally within 5 days)
- Then you can continue with publishing your article

[Submit for approval](#)

Need help? [Contact us](#).

## OA pre-publishing declaration

Before generating the publishing agreement, the author is asked to confirm if they are an employee of the US or UK governments so that the system can provide the appropriate agreement

### Next steps for publishing your article

#### Agree to publish

Dear Dr. Xiang Hu

Before we can continue with the publication of your article, we need you, the corresponding author, to provide us with permission to publish.

In order to generate the correct publishing agreement for you to sign, please make your selection from the options below.

#### Are you, as the corresponding author:

- An employee of the United States Government
- An employee of the Government of the United Kingdom of Great Britain and Northern Ireland, Canada or Australia
- Neither of the above

[Generate publishing agreement](#)

Need help? [Contact us](#).

#### Your article

Article title  
A General Self-Sacrifice Template Strategy to 3D Heteroatom-Doped Macroporous Carbon for High-Performance Potassium-Ion Hybrid Capacitors

DOI  
10.1007/s40820-021-00663-7

Article type  
OriginalPaper

Journal Name  
Nano-Micro Letters

## Author signs the LTP

For OA articles, the author needs to agree to the publishing agreement or Licence to Publish (LTP)

### Agree to publish

Please read the publishing agreement below and accept the terms at the end of the document.

The order of authors in this publishing agreement is not reflective of the order of authors which will appear in your published article. Once you have completed this process, our Production team will send you the article proofs, including the correct list of authors.

By ticking this box you are agreeing to the content in this publishing agreement, and are legally bound to it.

**I agree and submit**

You will receive a copy of this document by email after you agree and submit.

### Your article

Corresponding author (viva)  
Charles Darwin

Title  
The zoology of the voyage of H.M.S. Beagle

DOI  
10.1010/1452035457065

Article type  
OriginalPaper

Journal  
Journal of Research

## Confirmation of completed license

The author receives confirmation that the license is completed and has the opportunity to download a copy of the publishing agreement

The screenshot shows a confirmation page from Springer Nature. At the top left is the Springer Nature logo, and at the top right is the user name 'Jane Doe' with a dropdown arrow. The main heading is 'Publishing and rights'. The page is divided into two columns. The left column contains the message 'You completed your publishing agreement' with a 'Download signed agreement' button, a section titled 'What happens now' explaining the review process, and a 'Thank you' message with a 'Contact us' link. The right column is titled 'Your article' and lists details: 'Corresponding author (you) Charles Darwin', 'Title The zoology of the voyage of H.M.S. Beagle', 'DOI 10.1010/3452035457045', 'Article type OriginalPaper', and 'Journal Journal of Research'.

SPRINGER NATURE Jane Doe ▾

## Publishing and rights

You completed your publishing agreement

[Download signed agreement](#)

**What happens now**

When your manuscript proofs are ready, we will send them to you for review. Please review the proofs within 48 hours, so we can publish as soon as possible.

**Thank you for publishing with Springer Nature.**  
You may now close this page.

Need help? [Contact us.](#)

**Your article**

Corresponding author (you)  
Charles Darwin

Title  
The zoology of the voyage of H.M.S. Beagle

DOI  
10.1010/3452035457045

Article type  
OriginalPaper

Journal  
Journal of Research

## Publication I

After the author completes their publication agreement and coverage of the APC has been agreed by the institution or organisation, the article will continue into the final stages of publication where the author can complete their proofs

Once the author is happy, the article will be published online under the relevant open access license



Original Article | [Open Access](#) | Published: 12 October 2020

### Effect of antenna snow intrusion on vertical GPS position time series in Antarctica

[A. Koulali](#)  & [P. J. Clarke](#)

*Journal of Geodesy* **94**, Article number: 101 (2020) | [Cite this article](#)

**206** Accesses | **17** Altmetric | [Metrics](#)

#### Rights and permissions

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## Funding note

The funding highlights that the costs to publish the article open access (the APC) have been fully or partially covered by the agreement

### Funding

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Open access funding provided by HEAL-Link Greece.

## Publication II

After publication, the author will receive an email containing information about the respective OA license

This email explains:

- General information about the article
- The specific license in use (CC-BY or CC-BY-NC)
- How the author can share their article
- Information on announcing and citing the article
- Extra services SN provides to authors

The email also contains a link to the online version of the published article and an PDF copy

SPRINGER NATURE

### Congratulations

Dear corresponding author

We are pleased to inform you that your article has just been published:

#### Title

cc by article

#### Journal

Journal of Human Hypertension

#### DOI

10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA

#### Publication Date

2020-11-27

Your article is available online here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA> or as a PDF here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA.pdf>.

Your article is published under the Creative Commons Attribution license which allows users to read, copy, distribute and make derivative works, as long as the author of the original work is cited. You may self archive this article in any location of your choice, including on your own website, an institutional repository or funder's repository and make it publicly available immediately.

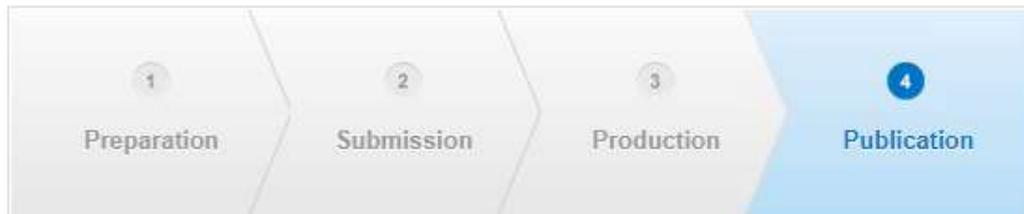
#### How can I share my article?

Your final article (Version of Record) may be shared anywhere, at any time, by you or by anyone providing they observe the terms of CC BY and credit you as author, as described above.

## Support for authors

Authors can find contact details for further support on:

- Open Access System Solution platform
- [Author helpdesk](#)
- And on: [springernature.com/gp/open-research/institutional-agreements](https://www.springernature.com/gp/open-research/institutional-agreements)





**Article Approval Service  
and Reporting**

**3**

## Article Approval Service - Overview

- After the author completes the process, the article is sent to the Article Approval Service (AAS) for **verification** by the **approval manager**
- Allows approval managers from institutions to have access to all articles pending verification
- Approval Managers can **approve** or **reject** articles and **view details** of each manuscript
- Reliable and user-friendly service tool for institutions to verify articles for publication in Springer Nature hybrid journals
- Articles that are published in journals that do not run on the standard workflow are manually inserted to the AAS for verification

## Email notification

An email notification is sent to registered approval managers once an article reaches the AAS for a verification decision

To access the Article Approval Service (AAS) approval managers will need a Springer Nature account, which can be created at:

[login.springer.com/public/gp/login](https://login.springer.com/public/gp/login)

After an account has been created, the platform can be accessed by visiting: [oa-approval.springernature.com](https://oa-approval.springernature.com)

**SPRINGER NATURE**

### Article Approval Service

#### New article available for verification

Dear Approval Manager,

The below article is currently awaiting verification from 'University of Edinburgh'

**Article Title:** The zoology of the voyage of H.M.S. Beagle

**Corresponding Author:** Charles Darwin

**DOI:** 123/123/123

Please visit your article approval service <https://oa-approval.springernature.app/open> and verify the article at your earliest convenience to avoid delays in publication.

With kind regards,  
Open Research Support

If you have any questions, please do not hesitate to contact us at  
[oa.verification@springernature.com](mailto:oa.verification@springernature.com)

## Article Approval Service

On the Requests tab, approval managers can see any articles which are awaiting a decision (open) and past articles which have been approved or rejected for coverage

The different types of requests can be viewed using the filters on the left side of the screen

Users can also search for articles using Manuscript ID, DOI, Article Title, or Author email address

The screenshot displays the 'Article Approval Service' interface. At the top, there are tabs for 'Requests' and 'Reporting', with 'Requests' being the active tab. A 'Contact Us' and 'Help' link is visible in the top right corner. Below the tabs, there is a search bar labeled 'Search all requests' with a search icon. The search criteria are 'Search by Manuscript ID, Digital Object Identifier (DOI) or Author email'. Below the search bar, there is a dropdown menu for 'Oldest update' and navigation links for '< Previous', 'Page 1 of 1', and 'Next >'. The main content area shows a list of requests. The first request is a 'Hybrid' article requested on '15 Jun 2022' and is currently 'Open'. The article title is 'Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (2)' and the author is 'John Smith'. The article is associated with 'Diabetes Study'. On the right side of the request card, there are three status indicators: 'Institution selection' (checked), 'Email' (checked), and 'IP address' (checked). A 'View request' button is located at the bottom right of the card. The second request card is identical to the first one.

# Article Approval Service

## Article and author metadata

This page contains all the necessary information for an institution to verify the eligibility of the author and article, such as:

- Corresponding author information
- Article title
- Article type
- Journal type and license
- DOI
- Acknowledgements section

### Article Approval Service

Requests | Reporting
Contact us | Help

[Back to articles](#)

University of the Magdalena

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Hybrid

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**Progress**

- ✔ Requested 2022-11-16
- Decision pending...

^ CONFIRM AFFILIATION

I confirm author is affiliated with  
University of the Magdalena

**Approve article**

∨ REJECT OR FORWARD

**Corresponding Author**

Name

---

Institution: Universidad del Magdalena

Department:

---

Email

ORCID

---

**Author identified by**

- Selected institution ✔ University of the Magdalena
- Author email ✔ University of the Magdalena
- IP address ✔ University of the Magdalena

## Article metadata I

The dashboard specifies which parameters the author was identified with during the identification process

University of Manchester

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**Progress**

- ✔ Requested 2022-10-28
- Decision pending...

^ CONFIRM AFFILIATION

I confirm author is affiliated with  
**University of Manchester**

[Approve article](#)

---

∨ REJECT OR FORWARD

---

**Corresponding Author**

Name

---

Institution The University of Manchester

Department

**Author identified by**

Selected institution	<span style="color: green; font-weight: bold;">✔</span>	University of Manchester
Author email	<span style="color: green; font-weight: bold;">✔</span>	University of Manchester
IP address	<span style="color: red; font-weight: bold;">✘</span>	

## Article metadata II

If a corresponding author has more than one affiliation, the additional ones will be displayed under the Further institutions section once the typesetting of the article is completed

If applicable, co-authors will be listed under the Contributing Authors section together with their affiliation(s)

### Author identified by

Selected institution	✔ Technische Universität Darmstadt (3139)
Author email	✔ Technische Universität Darmstadt (3139)
IP address	✘

### Further institutions (1)

Institution	Central South University
Department	School of Materials Science and Engineering Lushan South Road 932 Changsha 410083 China

### Contributing Authors (11)

Author name	Kobe University Department of Chemical Science and Engineering, Graduate School of Engineering 1-1 Rokkodai, Nada-ku Kobe 657-8501 Japan
First author	Kobe University Research Center for Membrane and Film Technology 1-1 Rokkodai, Nada-ku Kobe 657-8501 Japan
Author name	Bacchus Bio innovation Co., Ltd 6-3-7 Minatojima-minami-machi, Chuo-ku Kobe 650-0047 Japan

## AAS – Approve and Reject

After assessing the author and their article, the approval manager can approve or reject the article for coverage under the agreement

If the article is rejected, the author will either have to fund open access through other means or publish their article subscription

^ CONFIRM AFFILIATION

I confirm author is affiliated with  
Technische Universität Darmstadt

Approve article

v REJECT OR FORWARD

Corresponding Author

Institution Technical University Darmstadt

Department

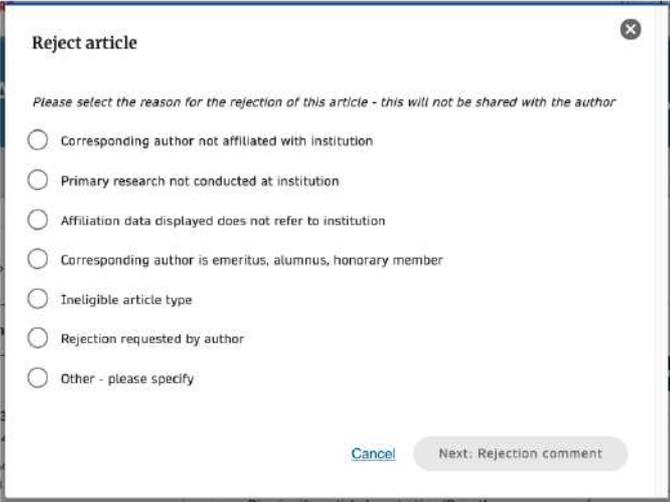
## Article Approval Service – Rejection Reasons and comments

When rejecting an article, a dialog window will open asking for a reason for rejection

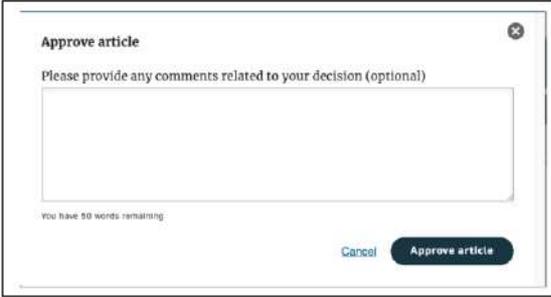
For all decisions (approvals and rejections), approval managers will have the opportunity to **add a comment for record**

This extra step helps **preventing accidental rejections**

Please note that the rejection reasons will not be shared with authors



The 'Reject article' dialog window features a title bar with a close button (X). Below the title, a subtitle reads: "Please select the reason for the rejection of this article - this will not be shared with the author". A list of seven radio button options is provided: "Corresponding author not affiliated with institution", "Primary research not conducted at institution", "Affiliation data displayed does not refer to institution", "Corresponding author is emeritus, alumnus, honorary member", "Ineligible article type", "Rejection requested by author", and "Other - please specify". At the bottom right, there is a "Cancel" link and a "Next: Rejection comment" button.



The 'Approve article' dialog window has a title bar with a close button (X). The subtitle is: "Please provide any comments related to your decision (optional)". Below this is a large text input area. At the bottom left, it says "You have 99 words remaining". At the bottom right, there are "Cancel" and "Approve article" buttons.

## Reporting

On the Reporting tab, users can access reports of the articles on their AAS

The reports include data such as author details, article details and relevant dates, e.g. approval date

In addition, our reporting team will send out regular enhanced reports which go through an additional level of quality assurance and are put into the context of the wider agreement and its article allowance

The screenshot shows the 'Article Approval Service' interface. At the top, there is a dark blue header with the text 'Article Approval Service'. Below the header, there are two tabs: 'Requests' and 'Reporting', with 'Reporting' being the active tab. In the top right corner, there are links for 'Contact us' and 'Help'. The main content area is titled 'Article status report' and contains the instruction 'Select the criteria for your report.' Below this, there are two sections: '1. Status' and '2. Date range'. Under '1. Status', there are three radio button options: 'Open', 'Approved', and 'Rejected', with 'Rejected' being selected. Under '2. Date range', there are two date input fields: 'From:' with the value '10/17/2022' and 'To:' with the value '11/17/2022'. Each date field has a small calendar icon to its right.



**THANK YOU**

[oa.verification@springernature.com](mailto:oa.verification@springernature.com)

**SPRINGER NATURE GROUP**